

Regional Service Commission 8

Minutes of the Regional Service Commission 8 AGM April 28, 2015, All Seasons Inn

A. Attendance

Directors:

James McCrea, Chair
Karin Boye, Vice-Chair
Marc Thorne, Mayor of Sussex
Stephen Gillies, Mayor of Sussex Corner
Juliana Booth, Mayor of Norton
Ken Chorley, Mayor of Hampton
John Henderson, LSD Representative
Tammie Spraggett, LSD Representative
Tony Pollock, LSD Representative
Tony Raymond, LSD Representative
Elaine Dailey, LSD Alternate

Absent:

Tom Parkhill

Staff of RSC8 – Steve Roberts, Bev Wilcox, Connor Trip, Andrea Davis-Hourihan, Kaitlin Steeves, George Paulin and Wayne Mercer
Recording Secretary – Pam Kaye
Auditors – Gord Ashe, Jason Swallow – Price Waterhouse Cooper
Kings County Record – Kyla Byrne
Public - 7

A. Opening of Meeting

The Chair called the meeting to order at 7:00 and welcomed everyone as well as the auditors from auditing firm Price Waterson Cooper. Introduction of the Board around the table were made.

The chair asked for approval of the agenda

Moved: Director Thorne

Seconded: Director Boye

Motion carried: (11-0)

Conflict of interest – None declared

Motion to approve April 29, 2014 minutes

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Moved: Director Chorley

Seconded by: Director Booth

Motion carried: (11-0)

Chair turned the meeting over to Executive Director Steve Roberts for presentation of the 2014 Annual Report - Moving Forward. ED Roberts introduced the staff of RSC8 and praised them for their hard work over the past year and commented that we are very lucky to have such a great group to work with. The ED also commended the board for their good work over the past year. He also thanked Frank Jopp and Bryant Dunfield who are no longer on the board.

As RSC8 is Moving Forward in their journey, more people are coming in to take advantage of the commissions services. Even though our area has gotten smaller with the loss of the Village of Gagetown, Parishes of Waterborough and Cambridge, resulting in fewer building and electrical permits, 331 permits were issued only a 4.9% change.

On the planning side we were able to reduce costs and continue to offer the services to two municipalities and fourteen local service districts.

Solid waste was a major focus this year and saw us make the motion to take over the transfer station on January 1, 2016.

This year saw us broaden the scope of our mandate by taking on more Regional projects such as the EMO database, collaboration meetings that bring the CAO, Village clerks, Town Managers and Local Service Manager together to discuss Regional issues. Several applications were received for the gas tax fund from groups who needed a community partner. A group of citizens approached the Board for help in attaining a Regional Animal Shelter. An RSC8 Storm-water Management Group was formed to look at the serious flooding issues in our region. The staff of RSC8 focused on creating more public awareness about the services they provide. RSC8 will continue to look for more Regional Service opportunities in order to offer valuable services at minimal costs.

The meeting was then turned over to Gord Ashe, auditor for the 2014 fiscal year, who gave us an overview of the audit. Findings are in the report circulated to the board. This was a very difficult audit, as there were several historical adjustments pertaining to the solid waste contract. The tipping fees caused considerable discussion, as well as the volume incentives. Adjustments have all been made for this very unusual year but am very comfortable where we have landed.

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Ed Roberts suggested to the board if they were not comfortable passing the financial reports they could arrange to have Gord come and make a presentation to the board.

Chair asked for motion to accept audited financial statement.

Moved: Director Chorley

Seconded: Director Pollock

Motion carried (11-0)

New Business

Election of Executive Members

The chair and vice chair turned over the meeting to Executive Director Roberts who then opened the floor for nominations.

Gord Ashe and Jason Swan will scrutinize ballots

There are two candidates for chair – Tony Pollock, James McCrea.

Are there any further nominations from the floor? (Asked 3 times)

None were heard

Director Henderson motioned to have nominations cease

Board members have ballots in front of them, please vote for the Chair position now

Results of vote - 10 ballots cast, one spoiled Tony Pollock – 6 votes, James McCrea – 4 votes

Tony Pollock elected as chair

There are two candidates for vice chair - Karin Boye and Marc Thorne

Are there any further nominations? (Asked 3 times)

None heard

Director Booth moved nominations cease

Board have ballots and now vote for Vice-Chair

Results of vote - 11 ballots cast Karin Boye - 5 votes Marc Thorne - 6 votes

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New vice chair Marc Thorne

Congratulations on new appointments

Past chair McCrea asked new Chair Pollock if he wanted to take over the meeting. Chair Pollock asked that Past Chair McCrea started the meeting and he could finish it.

Motion to destroy all ballots

Moved by: Chair Pollock

Seconded by: Director Booth

Motion carried (11-0)

Motion to appoint board secretary

Past Chair asked Pam Kaye if she would continue and she will

Moved by: Director Chorley

Seconded by: Vice-Chair Thorne

Motion carried: (11-0)

Motion to appoint Price Waterhouse Cooper as financial auditor for 2015

Moved by: Vice-Chair Thorne

Seconded by: Director Boye

Motion carried (11-0)

The chair asked if the directors had anything to bring before the meeting, hearing none the floor was opened to questions from the public.

Mac McKnight said the financial reports seemed to be a problem at all meetings he attends. Board should have had financial reports last week to go over and the public should have access to them also. ED Roberts answered that the audit had some problems and the annual meeting was chosen two months ago. It is a point they will try to change in the future.

Mr. McKnight asked if there had been an AGM when planning commission was done, did that ever happen and what happened to surplus funds from the planning board.

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Ed Roberts answered these questions that all funds were transferred to RSC8. It's a good point and lesson learned for next year. There were some very complex issues this year that they could not get information about. We will consider this point taken for next year. ED Roberts offered to give a copy of financial report to Mac and for him to come to the office to discuss any questions he had with it.

Director Henderson wanted to comment that Chair James McCrea and Vice-Chair Karin Boye have done the pioneer work for RSC8 Board and on behalf of board members we would like to commend you for all the work done in getting the board up and running to where we are today.

Past Chair McCrea gave best wishes to the next chair and vice-chair.

Director Spraggett made a motion for adjournment at 8:12pm.

APPROVED (date) April 26, 2016

Paul Pollock, Chair 

P. Kaye, Recording Secretary 